

Automatic Withdrawal Change Form

Follow these easy steps

1. Complete, print and sign the form.
2. Attach a voided check from your new First United Bank account.
3. Send this form to each company that is currently authorized to make automatic withdrawals from your account.

Date: ____ / ____ / ____

Company Name: _____

Company Address: _____

City: _____ State: _____ ZIP: _____

RE: Switching My Automatic Payment

To Whom It May Concern,

I recently switched financial institutions, and I am requesting that my automatic payment(s) be changed to my new account at First United Bank. You are currently withdrawing \$_____ from the following account:

Old Financial Institution Name: _____

Old Routing Number: _____

Old Account Number: _____

Effective on ____ / ____ / ____, please stop taking automatic payments from this account and start withdrawing from my new bank account below:

New Financial Institution Name: First United Bank

New Routing Number: 091301132

New Account Number: _____

Authorized Signature: _____

Printed Name: _____

Address: _____

City: _____ State: _____ ZIP: _____

Day Phone: () _____ - _____ Evening Phone: () _____ - _____